服务方案

供应商根据评分标准里的评审项内容按顺序自行拟制。包括但不限于以下内容：

物业服务管理方案

保洁、安保服务方案

餐饮服务方案

日常维修维护保养服务方案

日常消防巡检及应急方案

人员配置

拟投入的设备工具

服务承诺

档案管理方案

合理化建议

**附件**

**拟投入本项目人员配备情况表**

| **序号** | **姓 名** | **性别** | **年龄** | **学历** | **技术**  **职称** | **工作**  **年限** | **拟担任的职务** | **岗位**  **情况** |
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供应商可适当调整该表格式，但不得减少信息内容。