## 服务方案

供应商按磋商文件的要求，依据“第三章 磋商项目技术、服务、商务及其他要求”及“第六章 磋商办法”中评分标准相关内容编写，格式自拟。

**附表1：本项目拟投入人员汇总表**

| 序号 | 姓 名 | 学历 | 工作年限 | 技术职称 | 职务 | 联系方式 | 拟担任职务 |
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注：1.按照评分标准中评标要求填写。

2.上述表格为参考格式，供应商可根据评分标准要求自行扩展。

**附表2：拟投入项目负责人简历表**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | |  | 性 别 |  | | 年 龄 |  | |
| 职 称 | |  | 身份证号 |  | | 工作年限 |  | |
| 毕业时间 | |  | 毕业学校 |  | | 学历/专业 |  | |
| 资格证书 | |  | 注册时间 |  | | 从业时间 |  | |
| 是否属供应商固定雇员 | | |  | 为供应商服务时间 | | |  | |
| 拟在本项目担任职务 | | |  | | | | | |
| 工作经历 | | | | | | | | |
| 时 间 | 参加过的项目名称 | | | 担任职务 | 主要工作内容 | | | 备 注 |
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注：按照评分标准中评标要求填写，后附相关证明材料。

**附表3：拟投入团队人员简历表**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | |  | 性 别 |  | | 年 龄 |  | |
| 职 称 | |  | 身份证号 |  | | 工作年限 |  | |
| 毕业时间 | |  | 毕业学校 |  | | 学历/专业 |  | |
| 资格证书 | |  | 注册时间 |  | | 从业时间 |  | |
| 拟在本项目担任职务 | | |  | | | | | |
| 工作经历 | | | | | | | | |
| 时 间 | 参加过的项目名称 | | | 担任职务 | 主要工作内容 | | | 备 注 |
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注：1.按照评分标准中评标要求填写，后附相关证明材料。

**附表4：业绩一览表**

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| --- | --- | --- | --- | --- | --- |
| 序号 | 项目名称 | 合同金额 | 合同签订时间 | 采购内容 | 备注 |
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#### 注：按照评标办法中业绩评标要求，后附相关证明材料。