**服务方案**

各供应商根据采购内容及评审办法编写服务方案，格式自拟。包含但不限于以下内容：

1. 实施方案
2. 保障措施
3. 日常管理制度
4. 人员配置方案及维护设备、机具配置方案
5. 应急方案
6. 服务承诺
7. 服务信誉
8. 业绩

**格式：**

**项目管理机构组成表**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 职务 | 姓名 | 职称 | 执业或职业资格证明 | | | | 备注 |
| 证书名称 | 级别 | 证号 | 专业 |
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#### 主要人员简历表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | 年龄 |  | | 学 历 | |  |
| 执业资格 | |  | | | | 安全生产考核合格证书 | |  |
| 职称 | |  | 职务 |  | | 拟在本合同任职 | |  |
| 毕业学校 | | 年毕业于 学校 专业 | | | | | | |
| 主要工作经历 | | | | | | | | |
| 时间 | 参加过的类似项目 | | | | 担任职务 | | 发包人及联系电话 | |
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**注：后附相关证明资料**

**拟投入本工程的主要施工设备表**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 序号 | 设备名称 | 型号  规格 | 数量 | 国别  产地 | 制造  年份 | 额定功率  ( KW ) | 生产  能力 | 用于施  工部位 | 备注 |
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**供应商类似项目业绩一览表**

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| --- | --- | --- | --- | --- | --- |
| 年份 | 用户名称 | 项目名称 | 合同金额 | 完成项目质量 | 备注 |
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注：以上业绩需提供合同的复印件并加盖供应商公章，合同以签订时间为准。

供应商名称： （公章）

日 期： 年 月 日